

## Housing, Planning & Development Scrutiny Panel

### Work Plan 2024 – 2026

1. <b>Scrutiny review projects;</b> These are dealt with through a combination of specific evidence gathering meetings that will be arranged as and when required and other activities, such as visits. Should there not be sufficient capacity to cover all these issues through in-depth pieces of work, they could instead be addressed through a “one-off” item at a scheduled meeting of the Panel. These issues will be subject to further development and scoping. It is proposed that the Committee consider issues that are “cross cutting” in nature for review by itself i.e., ones that cover the terms of reference of more than one of the panels.		
Project	Comments	Priority
TA Placements Policy & TA Discharge of Duty Policy	The Panel would like to do a short review to align with the development of these two strategies. The Panel would like to look at Temporary Accommodation and how the organisation decides who is placed in what type of property. The Panel is concerned about the use of expensive nightly paid accommodation and the use of Travelodges. The Panel would also like to look at the types of accommodation that we place people in to discharge out housing duty, particularly use of the private rented sector.	

2. <b>“One-off” Items;</b> These will be dealt with at scheduled meetings of the Panel. The following are suggestions for when particular items may be scheduled.	
Date	Potential Items
2024/25	

<b>30 July 24</b>	<ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Housing Asset Management Plan</li> <li>• Leaseholders</li> <li>• Fire Safety Action Plan</li> </ul>
<b>26 September 2024</b>	<ul style="list-style-type: none"> <li>• Housing Strategy &amp; Policies Programme</li> <li>• HRA Capital Governance</li> <li>• Placemaking Programmes and Funding</li> <li>• Response to Ombudsman Complaint in relation to Planning Application HGY/2022/4537</li> </ul>
<b>05 November 2024</b>	<ul style="list-style-type: none"> <li>• Housing Associations</li> <li>• Work Programme</li> </ul>
<b>21 November 2024 (Budget Meeting)</b>	<ul style="list-style-type: none"> <li>• Budget scrutiny</li> </ul>
<b>16<sup>th</sup> December</b>	<ul style="list-style-type: none"> <li>• Budget Scrutiny (HRA)</li> </ul>
<b>06 March 2025</b>	<ul style="list-style-type: none"> <li>• Verbal Update on the Local Plan consultation timetable and process</li> <li>• Allocations Policy</li> <li>• Housing Mock Inspection</li> </ul>
<b>2025/26</b>	
<b>23 June 2025</b>	<ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Housing Resident Engagement Impact Assessment April 2023 to December 2024</li> <li>• Housing Adaptations</li> <li>• Housing Service Performance Scrutiny 2024/25 Outturn</li> <li>• Cabinet Member questions (Cllr Williams)</li> </ul>

<b>23 September 2025</b>	<ul style="list-style-type: none"> <li>• <i>Standing Report – KPI Update</i></li> <li>• <i>Q1 Budget &amp; Performance Monitoring report (Finance)</i></li> <li>• Housing Improvement Programme <ul style="list-style-type: none"> <li>○ Damp &amp; Mould (including preparedness for Awaab’s Law)</li> <li>○ Progress Against Decent Homes Standard</li> <li>○ Update on Fire Safety Actions</li> <li>○ Outstanding Actions from Social Housing Regulator Referral</li> </ul> </li> </ul>
<b>17 November 2025 (Budget)</b>	<ul style="list-style-type: none"> <li>• <i>Standing Report – KPI Update</i></li> <li>• Budget Scrutiny (General Fund)</li> <li>• 12 month update on the actions from the Review into PRS</li> <li>• Local Plan Update</li> </ul>
<b>15<sup>th</sup> December 2025</b>	<ul style="list-style-type: none"> <li>• <i>Standing Report – KPI Update</i></li> <li>• <i>Q2 Budget &amp; Performance Monitoring report (Finance)</i></li> <li>• <i>Housing Revenue Account Business Plan and Budget 2026/27 Proposals</i> <ul style="list-style-type: none"> <li>○ Including Figures on the Financial Impact of Legal Disrepair Claims</li> </ul> </li> <li>• Cabinet Member questions (Cllr Gordon)</li> </ul>
<b>9<sup>th</sup> March 2026</b>	<ul style="list-style-type: none"> <li>• <i>Standing Report – KPI Update</i></li> <li>• Update on the Council’s Housebuilding Programme</li> <li>• Voids</li> <li>• Neighbourhood Moves Scheme (Update on its implementation, proposed changes &amp; progress to date)</li> <li>• Tenant Satisfaction Measures (Survey Results)</li> </ul>

Indicative future agenda items:

- Older People's Housing Strategy & Rightsizing Strategy
- Housing Officers: Caseload, expectation, performance management, KPIs etc, relationships with residents.